

83-0951

ROUTING AND RECORD SHEET

SUBJECT: (Optional)

Office of Communications - Critical Understrength

DD/A Registry

83-007813

FROM:

Director of Personnel

EXTENSION

NO.

DATE
20 APR 1983.

25X1

TO: (Officer designation, room number, and building)

DATE

RECEIVED

FORWARDED

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1. Ed DDA

21 APR 1983

21 APR 1983

JH

2. A/DDA

3. DDA

21 APR 1983

J

4. Dloc

5.

6.

7.

8.

9.

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11.

12.

13.

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15.

B. A - Ce to CMO
21 APR 1983
doneDD/A REGISTRY
FILE: 20-14

107 Pers
83-0951

20 APR 1983

DD/A Registry
83-078/3

MEMORANDUM FOR: Deputy Director for Administration

FROM: James N. Glerum
Director of Personnel

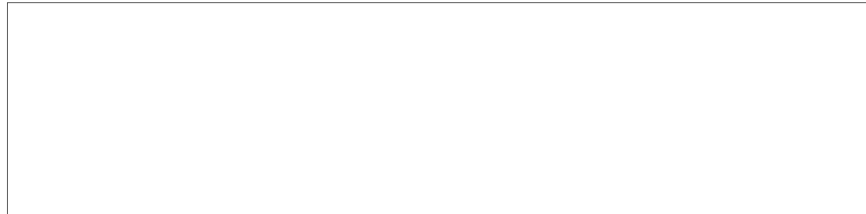
SUBJECT: Office of Communications
Critical Understrength

REFERENCE: Your memorandum dated 14 April 1983,
same subject

Harry -

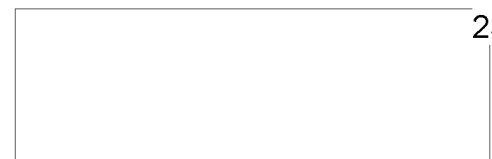
1. We share your concern that the Office of Communications (OC) is experiencing a shortage in technical personnel and will require an extra recruitment effort to meet your current and future needs. Personnel from Recruitment and Placement initiated a meeting with the Office of Communications on 10 March 1983 to search out ways to increase recruitment production. That has resulted in the following:

- o Transfer of [] dollars to increase advertisement. 25X1
- o An OC review of required Telecommunications Specialists (TCS) qualifications. This resulted in a revision of



25X1

- o Organizing recruitment teams combining OP and OC personnel which will permit us to almost double our recruitment trips.
- o Plans to give upfront polygraphs at Headquarters. Starting in April we have blocked three (which will increase to five in May) polygraph and medical examinations each week for OC applicants. This will permit applicants to be invited to Headquarters for interviews and evaluations within a week or two after OC has expressed an interest in them.



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SECRET

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